



To: Councillor Kevin Stewart, Convener; Councillor Fletcher, Vice Convener; and Councillors Cassie, Cormack, Crockett, Dean, Dunbar, Farquharson, Graham, Kiddie, Laing, Leslie, McCaig, John West and Yuill.

Town House,
ABERDEEN 9 June, 2010

FINANCE AND RESOURCES COMMITTEE

Members of the **FINANCE AND RESOURCES COMMITTEE** are requested to meet in Committee Room 2 - Town House on **THURSDAY, 17 JUNE 2010 at 2pm.**

JANE G. MACEACHRAN
HEAD OF LEGAL AND DEMOCRATIC SERVICES

BUSINESS

1. **DETERMINATION OF EXEMPT ITEMS OF BUSINESS**

2. **MINUTES, COMMITTEE BUSINESS STATEMENTS AND MOTIONS LIST**

2.1 Minute of Previous Meeting of 11 May, 2010 (Pages 1 - 40)

2.2 Minute of Meeting of the Joint Consultative Committee of 25 March, 2010 - for noting (Pages 41 - 44)

2.3 Minute of Meeting of the Corporate Health and Safety Committee of 26 February, 2010 - for noting (Pages 45 - 52)

2.4 Committee Business Statement (Pages 53 - 70)

2.5 Motions List (Pages 71 - 72)

3. REFERRALS

- 3.1 Art Gallery Redevelopment - referred from the Education, Culture and Sport Committee of 27 May, 2010 (Pages 73 - 86)
- 3.2 Parking Enforcement - referred from Enterprise, Planning and Infrastructure Committee of 31 May, 2010 (Pages 87 - 96)
- 3.3 Marischal College Advisory and Monitoring Working Group - referral from meeting of 26 May, 2010 (Pages 97 - 98)

4. PERFORMANCE MANAGEMENT AND CORPORATE GOVERNANCE AND OFFICE OF CHIEF EXECUTIVE SERVICE ISSUES

- 4.1 Corporate Governance Performance Report (Pages 99 - 122)
- 4.2 Corporate Governance Business Plan 2010/11-13 and Management Structure (Pages 123 - 136)
Members: Please note that copies of the Business Plan are available in the Members' Library.
- 4.3 Office of Chief Executive Staffing Structure (Pages 137 - 140)
- 4.4 Accord Update Report (Pages 141 - 150)
- 4.5 Variation to Contract - Temporary Labour and Permission to Tender (Pages 151 - 154)

5. FINANCE

- 5.1 Treasury Management Policy and Strategy (Pages 155 - 166)
- 5.2 Aberdeen City Council Charitable Trusts (Pages 167 - 172)
- 5.3 Annual Housing and Council Tax Benefit Report (Pages 173 - 192)
- 5.4 Financial Regulations - Update (Pages 193 - 236)
- 5.5 Applications for Financial Assistance 2010/11 (Pages 237 - 240)

- 5.6 Application for Youth Activities Small Grants Fund 2010/11 (Pages 241 - 246)
- 5.7 Beach Leisure Centre - Heating and Ventilation Works (Pages 247 - 250)
- 5.8 Old Machar Academy Heating, Ventilation and Air Conditioning System Refurbishment (Pages 251 - 254)

6. BUSINESS CASES

- 6.1 Additional Posts for Kinship Team - to follow

7. HUMAN RESOURCES

- 7.1 Policies Update (Pages 255 - 300)
- 7.2 Third Tier III Health Gratuity - Follow up (Pages 301 - 304)
- 7.3 Review of Pay Protection Arrangements (Pages 305 - 308)

8. PROPERTY

- 8.1 Transfer of Sports Service to Sport Aberdeen (Pages 309 - 316)
Members: Please note that appendix 2 to this report will be circulated with the late agenda papers.
- 8.2 Victoria House, West North Street - Future Use Disposal (Pages 317 - 322)
- 8.3 Woolhillock Croft (Pages 323 - 330)

9. GENERAL

- 9.1 Quality and Price Criteria in the Evaluation of Tenders (Pages 331 - 334)
- 9.2 Framework Agreements (Pages 335 - 338)
- 9.3 Request for Authority to Procure Occupational Therapy Equipment (Pages 339 - 342)
- 9.4 Review of Cash Handling Arrangements (Pages 343 - 346)

- 9.5 Infosmart Finance - Creditors Processing (Pages 347 - 350)

ITEMS WHICH THE COMMITTEE MAY WISH TO CONSIDER IN PRIVATE

10. REFERRALS

- 10.1 Tullos Swimming Pool - Internal Works - referred from the Education, Culture and Sport Committee of 27 May, 2010 (Pages 351 - 356)

- 10.2 Draft Integrated Drugs Service - Timmer Market - referred from Social Care and Wellbeing Committee of 3 June, 2010 (Pages 357 - 364)

Members: Please note that this report has been amended further to the meeting of the Social Care and Wellbeing Committee. Amendments have been highlighted in bold type for ease of reference.

- 10.3 Glashieburn Flood Prevention Scheme - referred from the Enterprise, Planning and Infrastructure Committee of 31 May, 2010 (Pages 365 - 374)

Members: Please note this report had been amended further to the meeting of the Enterprise, Planning and Infrastructure Committee. Amendments have been highlighted in bold type for ease of reference.

11. FINANCE

- 11.1 Managed Data Centre and Virtual Desktop (Pages 375 - 380)

- 11.2 Town Centre Regeneration Fund WiFi (Pages 381 - 386)

- 11.3 Citizens' Advice Bureau - Debt Counselling (Pages 387 - 400)

12. GENERAL

- 12.1 Investigation into Leaking of Report on St Nicholas House Site - verbal update by Legal Manager

13. PROPERTY

- 13.1 Townscape Heritage Initiative - verbal update by the Director of Enterprise, Planning and Infrastructure

- 13.2 Corporate Asset Management System (Pages 401 - 406)

- 13.3 Former Culter Grounds and Ruthrieston Depots (Pages 407 - 418)
- 13.4 Castlegate Arts (Pages 419 - 426)
- 13.5 101 George Street - Third World Centre - proposed sub lease extension (Pages 427 - 434)
- 13.6 Ground at Kirkton Ave - Future Use (Pages 435 - 440)
- 13.7 Unit 5 Tillydrone Shopping Centre (Pages 441 - 446)
- 13.8 Queens Links Outdoor Sports Centre (Pages 447 - 454)
- 13.9 8 Linksfield Place (Pages 455 - 460)
- 13.10 Staff Houses (Pages 461 - 470)
- 13.11 Retail Rocks (Pages 471 - 484)
- 13.12 Summerhill - Marketing Exercise (Pages 485 - 488)

14. HUMAN RESOURCES

14.1 Employment Costs

Members: Please note this report has been circulated separately.

Website Address: www.aberdeencity.gov.uk

Should you require any further information about this agenda, please contact Rebecka Steven, tel. 522869 or email rsteven@aberdeencity.gov.uk